

## RUKMINI BHUGRA

Development practitioner with over six years of experience, focusing on social development through policy research and community empowerment. Aspiring to be a part of education and social policy conversations that focus on civic inclusion, consistent evaluation and political accountability.

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## EDUCATION

**Cairo American College, Cairo, Egypt**, IB Diploma Candidate Class of 2013

**College of William & Mary, Williamsburg, VA**  
Bachelor of Arts in International Relations, Economics Minor Class of 2017  
Honors: Sharpe Scholar, Dean's List, W&M Washington Program.

## SKILLS

Stata, Microsoft Office Suite, InDesign, iMovie, MyEmma, iPython, Canva, Mailchimp.  
Languages: Proficient in French and Hindi and a working knowledge in Arabic.

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## PROFESSIONAL EXPERIENCE

**Fellow, Teach for India, Pune, India** June 2017 - May 2019

- Served as a class teacher at a low-income private school in Pune.
- Planned and executed daily lessons to 48 middle school students in English and Social Sciences.
- Facilitated monthly discussion spaces for 30 parents to learn and share challenges and strategies for student support.
- Mentored 28 student leaders across grades to identify, diagnose and solve problems at student, class and school levels.

**City Lead, Show Us The Talent, Pune, India** April 2018 - April 2019

- Recruited, trained and managed a team of 31 City Fellows across 6 organizational branches.
- Managed creation of strategy for branding, marketing, fundraising, event management, public relations and communication.
- Innovated vision and programming to double funds to 4 lakhs, increase reach to 2000 students, and triple external partnerships.

**Research Assistant, Systematic Text Analysis for International Relations, Williamsburg, VA** January 2016 - April 2017

- Quantified media portrayals of minority groups in Europe and the U.S. across a 30 year corpus of print coverage.
- Used text mining to pattern frequency and sentiment, and generate trends through comparative, collocation analysis.

**Research Intern, The Asia Foundation, Washington D.C.** May 2016 – July 2016

- Composed event memos, policy reports and supplemental briefings on Asian development trends for senior staff members.
- Planned and executed logistics of 4 population and governance events for 200 policy experts and practitioners.

**Community Project Planning, Save the Children Fiji (SCF), Suva, Fiji** May 2015 - August 2015

- Conducted a literature review and mixed method research, including survey design, data collection and management.
- Authored report on barriers and solutions to best practice in Fiji to refine NGO and government knowledge.
- Offered policy recommendations to the Fijian government to discuss gaps in maternal and infant health care.

**Assistant Project Coordinator, IOS Partners, Washington D.C.** September 2014 - December 2014

- Supported functions of new and existing in-field missions by providing issue analysis and due diligence research.
- Responded to requests for EOIs and proposals to diverse clients including the World Bank and USAID by presenting company technical experience and expertise.

**Marketing and Communication Intern, Nestlé Digital, Cairo, Egypt** June 2014 – July 2014

- Designed a social media marketing strategy for Nestlé's Paradise ice cream, including campaign creation and management, and regular content generation.
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## EXTRACURRICULAR EXPERIENCE

**Co-Founder/Volunteer Coordinator**, *Dorm Mania*, Williamsburg, VA *February 2014 - August 2015*

- Founded a campus-wide waste reduction initiative to collect, clean, sort and sell gently-used dorm items to 2500 students.
- Built relationships with student organizations, and student leaders to recruit, manage and train 120 volunteers.

**Diversity Peer Leader**, *William and Mary Center for Student Diversity*, Williamsburg *June 2015 – May 2017*

- Conducted sessions for over 500 incoming students on campus diversity, cultural sensitivity, and social awareness.
- Enhanced individual experiences and belonging in the community by facilitating safe spaces for students to listen, share and support diverse identities and backgrounds.

**Undersecretary for Multicultural Affairs**, *William & Mary Student Assembly*, Williamsburg *August 2016 – May 2017*

- Selected by student government to represent and serve multicultural student interests for the College's student body.
  - Collaborated with school administration and student leaders, to create accessible spaces and programs that strengthen community relations and representation amongst minority students
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## PERSONAL INFORMATION

**Date of Birth** : Oct 30, 1994

**Nationality** : Indian