



## **Minutes of the HR Development Forum Quarterly Meet**

**Date: November 30, 2018**

**Venue: Ipas Development Foundation, New Delhi**

The HR forum Meet started at 2.30 pm.

**Attendees:** Amongst the 50 confirmations received 18 members attended the meeting.

**Opening:** The meeting was opened with a welcome note to the members by Jyoti Puri (Director- HR) followed by a brief round of introduction.

**Agenda:** The meeting started with a brief presentation on IDF overview, its history, growth, structure and programs. It was presented by Avindra Mandwal (Senior Director- National Programs).

This was followed by a detailed presentation of IDF's current HR practices. Jyoti Puri presented the Recruitment and Selection process at IDF and what makes it unique. She also presented the new launched On-boarding program that enables the new joiner to experience IDF holistically. The on-boarding process includes a Welcome Kit – which was showcased to the forum members at the meeting. Alongside an introduction to the Buddy Program as well as a video, which forms integral part of the on boarding process, was presented.

The meeting ended with Q&A session.

**Open House:** Due to paucity of time the Open House session could not be covered. Members decided that one topic should be picked up for discussion/ presentation at every meeting for the Open House sessions.

The topic selected for the next Open House is Compensation and Benchmarking: Current practices & trends. Rotary International has agreed to facilitate the session in the next meeting.

Garima Anand from Indo Global Social Service Society will be presenting Rewards and Recognition: Best practices, thereafter.

**Next Meeting:** The date for the next forum meet has been decided as 15 February 2019. Members from Room to Read will confirm if they can host the meeting at their office.