

Circular Reference No.: PSME 2015 - 19

DATE : May 18, 2015

TO : All Chapter Presidents

THRU : Engr. Manuel L. Paulino - VP NCR
 Engr. Dindo F. Nicolas - VP Luzon
 Engr. Edgar V. Cadungog - VP Visayas
 Engr. Robert S. Dy - VP Mindanao
 Engr. Mamerto O. Juanite - VP Foreign Affiars
 Engr. Carlito E. Alpay - VP Middle East

RE : **2015 Accomplishment and Service Award Guideline**

=====

Dear Fellow Mechanical Engineers,

Greetings!

We are pleased to inform you that the PSME National Board of Directors during its 4th BOD Meeting held last April 18, 2015 at Sugarland Hotel, Araneta Ave, Bacolod City APPROVED the adoption of the 2015 Accomplishment and Service Awards (ASA) Manual.

The Awards Manual will be used in the selection of awardees during the 63rd National Convention.

Important changes introduced in the new ASA Manual are the following:

- To give equal chances to smaller chapters, some awards are divided into three (3) categories based on the number of chapter members;
- Institutionalized regional selection of Awards Judges;
- Weighted criteria per awards categories;
- Introduction of the Chapter Excellence (CX) Program which will be the basis in the selection of the Chapter Excellence Award (Section 13.i). In the CX Program, Chapters are awarded points for accomplishing strategic measures. The CX Program is a simplified version of the Chapter Balance Score Card. The total CX points earned forms part of the criteria in the selection of awardees in some awards categories.
- More awards categories;
- Awards period is from September 1 of the previous year to August 31, 2015. See Section 11.

Deadline of submission of bids for awards is on September 7, 2015. All bids must be received by 5:00 PM at the PSME National Secretariat Office.

You can download the ASA Manual and the Chapter Excellence Program Matrix at our website, www.PSME.org.ph

For your guidance.

(sgd)
ROGELIO G. REYES
National VP for Internal Affairs

Noted by:

(sgd)
PABLITO C. OCAMPO
President