

ALVIN GARCIA GUTLAY

📍 Jubail City, Saudi Arabia (temporary)
Block 16, lot 37, Villa Palao, Calamba City, Laguna, Philippines (Permanent)
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OBJECTIVE

To find a challenging and educational work experience to hone and prove my scholastic attainment under the profession as well as other fields of work.

WORK EXPERIENCE

I have been working for 10 years.

Position:	Site Mechanical Engineer (Plumbing, H-VAC, Fire protection and External Piping)
Period Covered:	October 09, 2011 – Present
Company:	Cross Jubail Company Limited. Jubail City, Saudi Arabia. Supply & Installation of MEP Works, Civil, H-VAC, Plumbing, Fire Fighting, External Piping and Electrical works Contractor.
Project Site:	ROYAL AMWAJ PROJECT Halfmoon Beach, Al Khobar KSA.
Scope Of Works:	(MEP including external piping for 300 Villas). Supply & Installation of HVAC, Plumbing, Fire Fighting, Electrical and External piping for Sewer, Irrigation, Potable water lines, and Fire water lines.

Duties & Responsibilities:

- Assist/advice the tender teams in reviewing the Plumbing, Hvac Systems and Fire fighting.
- Study the project's scope of works and specifications and assist the project managers in preparing material Submittal as per specs and Clients required.
- Monitor the Site work and ensure that their works are executed in line with the project requirements.
- Attend the meeting with the clients or Main-Contractor as required.
- Assisting the subcontractors in preparing and/or reviewing technical data and shop drawings.
- Preparing Material take off and BOQ for the Plumbing works Drainage, Fire Protection and HVAC Systems as per tender drawing.
- Material take off according to the Material specifications, SASO standards or international standards and scope of works or it depends upon what client needs.
- Site works execution based from approved shop drawing, material specification and scope of works.
- Preparing technical and progress reports.
- Managing projects using engineering principles and techniques
- and solving complex problems with sub-contractors and suppliers Approval for all materials submittal and shop drawings
- Checking the monthly payment as per the work done at site
- Leading the MEP weekly coordination and technical meeting attending with all general and site progress meeting
- Following up the site work as per the master program and the quality of MEP installation step by step from the first fix up to the final fix and handing over
- Experience and solving site queries and technical clarification knowing local authorities guideline and regulation.

Position: **Mechanical Design Engineer (Electromechanical, External Piping)**
Period Covered: July 12, 2009 – July 15, 2011
Company: Ghesa Lumat Contracting Company Ltd.
P.O Box 59830-Code 11535, Riyadh, Saudi Arabia.
Design, Installation of potable water networks, Drainage, Irrigation, Landscaping, Maintenance, and Fountains work
Main Contractor: CCC (Consolidated Contracting Company)
Project Site: Salbukh, Riyadh City KSA. (January 2011 – July 2011).
Scope Of Works: Installation of Potable Water networks & Deep Well pumps for 600mm 400mm and 300mm Dia. D.I Pipe lines.
Project Site: Princess Noura bint Abdulrahman University for Women,(PNUW) Riyadh City KSA. (Jan 2010 – Jan 2011).
Scope Of Works: Installation of water Features(Fountains), Fountain lightings and Pump rooms for all designated fountain area. Electromechanical works.
Project Site: Al Shifa, Riyadh City KSA. (July 2009 – Jan 2010).
Scope Of Works: Installation of Potable Water Networks for 100 to 150mm D.I Pipes And 110 to 160 P.E Pipes.

Duties &Responsibilities:

- Calculate Pump capacity for the irrigations, and making piping layout for the Installation of Potable water network project as well as the as built Plan through Auto Cad 2010 version.
- Designing & estimating BOQ of Deep well for the potable water network and profile diagram, depth of pipe,from top of pipe to the Ground level.
- Estimating BOQ for the Electrical Lightings, fittings and pipes for the Fountains and Potable water network project.
- Designing & Making layout for all Electrical Lightings from Fountains to pump room as well as the as built Plan.
- Preparing the Piping Layout for the fountains as well as the set up plan of Pumps inside the pump room.
- Monitor,Supervise and giving instruction to my all labours according to my scope of work at site.
- Ensure the lay-out of water lines are in correct dimensions from property to line, proper excavation, sand bedding, piping laying, and backfilling according to the standard or request from the ministry of water or National Water Company.
- Proposed new idea to prevent water leakage of the pipe after installed to avoid delaying of project.

Position: **Site Mechanical Engineer (Plumbing, H-VAC, Fire Protection and External Piping).**
Period Covered: May 10, 2006 – May 02, 2009
Company: Advanced Telecom Systems for Contracting
Riyadh 11351-P.O Box : 51, Riyadh City,KSA
Mechanica,l Electrical, Plumbing (MEP),HVAC Sytem, Fire Protection, installation of external potable water and Drainage line works Contractor.
Project Site: Sharourah Armed forces hospital
Scope Of Works: MEP works, Plumbing, installation of Package units, external and potable Water lines, and Fire Protection for the extention of administration building and OPD building.

Duties &Responsibilities:

- Assist/advice the tender teams in reviewing the Plumbing, Hvac Sytems and Fire fighting offers and preparing comprehensive and competitive offer for the tenders.
- Study the project's scope of works and specifications and assist the project managers in preparing material Submittal as per specs and Clients required.
- Monitor the Site work and ensure that their works are executed in line with the project requirements.
- Attend the meeting with the clients or Main-Contractor as required.
- Assisting the subcontractors in preparing and/or reviewing technical data and shop drawings.
- Supervise companys own resources where required to execute works.
- Preparing technical and progress reports.

Position: **Mechanical Engineer (Monitoring and Maintenance)**
Period Covered: August 22, 2003 – July 06, 2006
Company: First Oceanic Property Management Inc.(Property Management)
7/F Paseo Center, 8757 Paseo De Roxas C0r. Sedenio St. Makati City,Philippines.

Duties &Responsibilities:

- Entertaining all concern in COMMERCIAL UNITS. Concerns like the following;
 - Work Orders
 - Punchlisting
 - Turn Over / Keys
 - Renovation
- Maintaining and organizing COMMON AREA of the specific clusters.
 - Cleanliness
 - Supervising staff assigned in their cluster
 - Present new ideas to improve their cluster
 - Do inspection route to evaluate their areas
- Maintaining and monitoring EQUIPMENTS AND MACHINERIES in the clusters like the following;
 - Elevators
 - Fire Safety Equipment
 - Transfer Pumps
 - Sump Pumps
 - Booster Pumps
 - Generator and other Electrical Equipments
 - Pipe lines
 - Others
- Compiling ALL DOCUMENTS that are related in the designated clusters.
- Comply in SPECIAL TASK designated by the property heads.
 - Overlook all aspect which consider under Engineering Department.
 - Check and do Water and Power sharing.
 - Designate special assignment to members.
 - Evaluate and process all Renovation application.

CREDIBILITIES

- PASSED – Registered Mechanical Engineer Licensure Examinations, April 2004
- Member – Philippine Society Of Mechanical Engineers, Al khobar KSA Chapter
- Member – Philippine Society of Mechanical Engineers
- Officer - Philippine Society of Mechanical Engineers Junior Unit, - LCJU chapter

LICENSE/CERTIFICATION

- Driving License Kingdom of Saudi Arabia --- License no. 2333322358 ---- expired date: 13/11/2014
- Registered Mechanical Engineer(PRC ID) --- License no. 0063605 ---- expired date: 09/02/2014

SPECIAL SKILLS AND TRAINING:

- Excel in Microsoft office, excel, Powerpoint, and word.
- Designer, autocad Draughter.
- Jan 12, 2007 – March 12, 2007 ----- Autocad 2D, Basic 3D Solidworks & Sketchup

EDUCATION

TERTIARY

Bachelor of Science in Mechanical Engineering
University of Luzon – Dagupan City, Pangasinan, Philippines
April 2003

SECONDARY

Mangaldan National High School
Mangaldan, Pangasinan, Philippines
March 1998

PRIMARY

Lanas Elementary School
Mangaldan, Pangasinan, Philippines
March 1994

CHARACTER REFERENCES

Engr. Domingo Casano
Project Manager (Cross Jubail Company limited)
Jubail City, Saudi Arabia.
☎ +966502615329

Engr. Ahmed Abed
Director – Advanced telecom Systems for Contracting (atsec)
Riyadh City, Saudi Arabia.
☎ +966503229257

Engr. Ron Neil Rainer Estrada
Development engineer, Panasonic Corporation, Taytay, Rizal
☎ 09205274395

PERSONAL INFORMATION

Age	: 31 yrs old
Birthday	: February 09, 1982
Civil Status	: Married
Citizenship	: Filipino
Religion	: Roman Catholic
Languages	: English and Filipino
Height	: 5'6"
Weight	: 73 Kgs.

I hereby certify that all information presented herein is true and correct. Any falsification may be grounds for my application to be rejected. Information is last updated January, 2014.

Signature