

Circular Reference No.: PSME 2014 - 06

DATE : March 25, 2014
TO : All Chapter Presidents
THRU : Engr. Jajay Cruz - VP NCR
Engr. George Yorobe - VP Luzon
Engr. Andy Moncada - VP Visayas
Engr. Jeremy Aguiña - VP Mindanao
Engr. Mamerto Juanite - VP International

RE : **SEARCH FOR 2014 PSME AWARDEES**

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Dear Fellow Mechanical Engineers,

Greetings!

We are pleased to inform you that, we are now in the midst of our preparation for the holding of our 62nd Annual National Convention on October 22 to 25, 2014 to be held in SMX Convention Center, Mall of Asia, Pasay City. By PSME tradition, we will again honor during said affair our brothers and sisters in the Mechanical Engineering profession who, in one way or another, have excelled in different fields of endeavor and have rendered outstanding services to our Society by conferring on them appropriate awards of recognition in accordance with set guidelines and criteria.

I. Categories

The awards are divided into three (3) classifications which are as follows:

1. Fellow

This is the highest and most prestigious award that PSME could give and is conferred to members who have rendered outstanding services over many years to the Society.

2. The Outstanding Mechanical Engineer (TOME) Award

Many of our Mechanical Engineers have, in one way or another excelled in their chosen fields of endeavors. Since their accomplishments are reflections on their training as mechanical engineers and such accomplishments would serve as inspiration for our fellow Mechanical Engineers, our Society feels that it is fitting that the outstanding achievements of these people be given ample recognition. Under this classification, awards shall be conferred under the following:

- a. Contracting
- b. Education
- c. Government Service
- d. Entrepreneurship
- e. Community Services
- f. Management
- g. Manufacturing
- h. Consultancy
- i. Research, Innovation and Invention
- j. Special Category

3. PSME Accomplishment and Service Awards

These are awards given out in recognition of outstanding accomplishments and services rendered in the different activities of the Society.

The different categories under this classification are as follows:

- a. Most Outstanding Chapter President
- b. Most Outstanding Committee Chairman
 - Most Outstanding Chapter Committee Chairman
 - Most Outstanding National Committee Chairman
- c. Most Outstanding Chapter Project
- d. Best Chapter in Membership Growth
- e. Most Outstanding Member
- f. Most Outstanding Chapter
- g. Other Awards that the Awards and Recognition Committee and the Board may deem necessary.

II Guidelines and Requirements on the Submission of Nominees

1. Qualifications for all Chapter Awards

- a. Chapter members must be in good standing with the annual dues paid before the start of the 3rd quarter.
- b. Must be endorsed by the Board of Directors of the Chapter through a Board Resolution.
- c. Chapter members must be at least Registered Mechanical Engineers whose PRC Identification Card are current.
- d. Must not be an incumbent PSME National Officer or Director whether elected or appointed.
- e. Must not be an incumbent member of the Chapter's Executive Committee (President; Vice President; Secretary; Treasurer; Immediate Past President).
- f. Must not be a Past TOME awardee except if nominated in another category.
- g. Fellow Awardees are disqualified for TOME awards.

2. Documents to be submitted for all classes and categories

- a. Bio-data of nominee (standard form);
- b. Pictures of nominees (1 each 50mm x 50mm);
- c. Copy of the Nominee's current PRC Identification Card;
- d. Board Resolution of the Chapter endorsing the nominees, including class and category each nominee is entered;
- e. Write up of the Chapter why nominee deserves the award (not more than 150 words); and
- f. Performance record of each nominee in his chapter citing among others the following:
 1. Position/s held in the PSME
 2. Various committee activities
 3. Awards received from PSME
 4. Conventions and conferences attended
 5. Position/s held in civic organizations and awards received
 6. Service rendered to his community and country.

III. Other Documents necessary for some Categories

1. Most Outstanding President

- a. Date of membership in PSME
- b. Previous positions held in his chapter, including dates (elected/appointed) in each office
- c. No. of active regular and life members at start of term
- d. No. of active regular and life members to date
- e. Activities of his chapter during his term (completed, on-going, proposed)

2. Most Outstanding Committee Chairman:

2.1 Most Outstanding Chapter Committee Chairman

2.2 Most Outstanding National Committee Chairman

- a) Accomplishments of his committee and reasons why the accomplishments are considered outstanding
- b) Date of original membership with PSME
- c) Other committees handled

3. Most Outstanding Chapter

- a) Date Chapter was chartered
- b) Activities of the chapter for the year (completed, on-going, proposed)
- c) No. of active regular and life members at the start of the year and to date
- d) Pictures of activities undertaken and being undertaken
- e) Financial report of the Chapter
- f) Estimated delegates to the forthcoming National Convention

4. Most Outstanding Project

- a) Name of Chairman and members
- b) Date started and completed (or expected to be completed)
- c) Financial report of the project/s
- d) Beneficiaries of the project (quantity if possible)
- e) Pictures of the projects or activities accomplished
- f) No. of members involved in the project

5. Best Chapter in Membership Growth

- a) No. of active regular and life members at the start of the year and to date
- b) Remittance made to National Office on membership dues
- c) Record on number of members for the last three (3) years

We do not want to miss out anyone who deserves recognition by our Society. So please look around, make your choice and submit them to us on or before the dates indicated below.

Deadlines:

Classification I and II June 30, 2014

Classification III July 31, 2014

The aforementioned guidelines and requirements should be strictly followed, otherwise, your nominations will not be considered.

Let us join hands to make PSME a better Society.

We are soliciting the assistance of the Vice Presidents-Region in following up the submission of the nominees of the Chapters within their respective area of jurisdiction.

Thank you.

Sincerely yours,

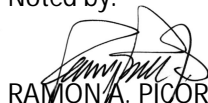


VICTORINO Z. SIANGHIO, JR.

Chairman

Awards and Recognition Committee

Noted by:



RAMON A. PICORNELL

National President