**Minutes, Sept 12, 2014**

Meeting called to order at 8:20 am

Rick Palmquist, Larry Bernstein, Natasha Lily, Barb Royal, Marge Lewter, and director, Nancy Scanlan

Minutes from the last meeting were read and approved.

Treasurer’s report: Larry Bernstein

Account at Susquehanna closed. Audit delay was discussed. Mercola funds, $62,500 are pending. Barbara Royal suggested financial advice regarding stock donations and investing. Nancy has contacted Jim and Cara Larue Wed-Bush Securities who has experience with charitable donation investing. For the future, 22% for administrative expenses will be budgeted.

Strategic plan was discussed by Nancy: Survey results indicate specific needs and proposals for research.

The top 3 were Nutrition, cancer, and dental.

The dental grant was discussed. The preliminary study was published in Integrative Medicine Journal. Discussions are continuing regarding a University to collaborate with.

Brief updates on University of Tennessee Integrative Medicine program and LSU Dept of Integrative medicine programs were given. Requirements for a teaching center were distributed. Motion to approve this document was passed.

“Where the money comes from” document was tabled for further work.

Education Program Protocol was approved unanimously.

Brochures are in progress but information will be kept up to date on the website.

Rosalee Kessing has proposed a Gala Event to raise money for the Foundation. Other possibilities for fundraising were discussed.

Scholarship committee report was given by Dr. Lewter. She suggested tabling protocol for silent auction and raffle. Motion passed for acceptance of scholarship protocol document.

Dr. Boudreaux is working on funding for SAHVMA via donations to the Foundation.

Motion to adjourn at 10 am .

Respectfully submitted,

Marge Lewter, DVM

Calendar as discussed previously is below:

Jan 15 grants in (processed by Jean, then staff processes via letters, checks in Feb)

Jan - NAVC booth share with AHVMA

Feb WVC booth share with AHVMA

March 15 or so starts the fund drive. (Staff starts prepping Feb 1. Processing April/may)

March 15 Scholarship deadline

May 1 Prelim announcements by staff thru press releases, snailmail, email about grants

May 1 checks approved for scholarship winners of Rivera, Kerns scholarships. Contact Travel Matters for trip winners that we will pay for. Contact hotel with student names

June 15 grants in (I like 15th better than 1 but can live with either). Jean processes thru July 1

July 1 staff sends grant checks, letters

June (or as per accountant) annual audit

June or July when applicable - $10,000 contest for vet schools wanting CAVM dept

July - membership drive

Aug - process membership stuff,

Aug/ Sep Silent auction at AHVMA conference. Checks, per diems, to appropriate scholarship winners.

Sep dog walk for cancer

Oct - Dec fall fund drive