

# VACANCIES at ASTRA

## AUDITOR - MANAGEMENT TRAINEE

**Auditor – Management Trainee** is a development program in auditing field which certified by audit competencies - in line with the objective of Internal Audit Astra Group (*operational audit, financial audit and IT audit*). You are developed to be a credible Auditor through variety in class programs and on the job training within 12 months. You will learn about *basic ASTRA values and business process, basic finance, accounting and tax, basic auditing, general IT auditor, and various soft skill training*. You are going to be prepared and trained to be our future leader in Internal Audit division in variety companies of Astra Group.

### Requirements :

egree (S1) from Economics (Accounting / Management), Industrial Engineering, Computer Science, IT with min 3,00.

- Fresh graduates or experienced (maximum 2 years).
- Proficient in English both written and oral.
- Highly self motivated, self confidence, good communication, and willingness to learn.
- Willing to travel around Indonesia (with high frequency).
- Able to work with various level of management .

## HOW TO APPLY?

**Prepare your resume and recent photograph (softcopy)**

**Please submit on the specific : MT - AUD (B09)**

**APPLY ON : [www.astra.co.id/career](http://www.astra.co.id/career)**

**Selected candidate will be notified by SMS for further info**

Before:  
APRIL 28<sup>h</sup> , 2010

# VACANCIES at ASTRA



## **MT – AFTER SALES (MT.AS – B09)**

Realizing the importance of after sales services, we need enthusiastic engineers with customer orientation to improve and develop our workshop performance. You will be responsible for supporting and developing our workshop business system.

### **Requirements:**

S1 degree from **Mechanical or Electrical Engineering** major with min GPA 3,00. Ready for a placement throughout Indonesia



## **GENERAL AFFAIR STAFF (GA – B09)**

Your main responsibility is to coordinating, monitoring and also developing operational activities in General Affair, especially projects in Head Office and branches.

### **Requirements:**

S1 degree from **Architect or Civil Engineering**

Actively involve in organizational activities

Candidate must have an excellent interpersonal skill and good leadership.



## **ACCOUNTING STAFF (ACC – B09)**

You will be responsible for all accounting functions in the company, such as handling financial corporate consolidation report, cash flow management, taxation, or accounting systems and procedures.

**Mastering accounting principles is a must.**

### **Requirements:**

S1 degree from **Accounting major** with min GPA 3,00. Mastering accounting principles is a must.



## **MT - FINANCE (MT. FA – B09)**

You will handle finance & administration operations, manage personnel and general affair issues and play a supportive function as a partner for sales, service and parts head in our branches. You will monitor and control the whole finance and administration process.

### **Requirements:**

S1 degree from **Accounting or Management** with min GPA 3,00 and ready for placement throughout Indonesia.



# VACANCIES at ASTRA



## MT INDUSTRIAL RELATION (MT. IR – B09)

You will be responsible in handling Legal Law Compliance and Termination Management and maintaining Employee Relationship.

### Requirements:

S1 degree from **Law major** with min GPA 2,80. Must be proficient in English (written active speaking, excellent communication, teamwork, and interpersonal skill. Applicants should be Indonesian Citizens or hold relevant residence status.



## MT - HUMAN RESOURCE (MT. HR – B09)

You will be responsible in the area of HR Operation and HR System to optimize the organization's effectiveness.

### Requirements:

S1 degree from **Psychology or Law** major with min GPA 3,00. Having 1 or 2 years experiences will be an advantage but fresh graduates are welcome to apply. Actively involved in organizational activities. Having an excellent interpersonal skill and high passion in interacting with people and develop them.



## MT – MARKETING (MT. MKT – B09)

As a key player in automotive industry, we need dynamic and outstanding individuals to lead the team in achieving optimum performance in marketing field. You will be prepared and trained to be our **Sales Supervisor**, your career to be our future Branch Manager.

### Requirements:

S1 degree from **any major** with min GPA 2,80, high interest in Marketing and **ready for a placement throughout Indonesia**.



## SUPERVISOR PROJECT IMPROVEMENT (SPI – B09)

You will be responsible in handling and controlling Improvement and Innovations.

### Requirements:

S1 degree from **any major** with min GPA 2,80, having experience in handling Improvement/Innovation **min 1 year**, strong analytical thinking and problem solving method, get used in doing transfer knowledge/coaching, have good teamwork and excellent communication skill.

# VACANCIES at ASTRA

## ENVIRONMENT, HEALTH, SAFETY & SOCIAL RESPONSIBILITY (ESR- B09)

Your main responsibility is to monitor and implement the area of Environment, Health, Safety and Social Responsibility (EHS & SR) refer to the standards Astra Green Company and Astra Friendly Company.

### Requirements:

S1 degree from **Public Health, Mechanical or Electrical Engineering** major with min GPA 3,00. Have a special/ highly interest working in Environment, Health, Safety & Social Responsibility (EHS & SR) field

## HOW TO APPLY?

Prepare your resume and recent photograph

**Please submit on the specific  
POSITION CODE (B09)**

**APPLY ON :**

**[www.astra.co.id/career](http://www.astra.co.id/career)**

**You can apply for max. 2 position**

Due date : **April 28<sup>th</sup> , 2010**

Psychological test and interview will be held at  
**YOGYAKARTA on May 2010**

**Selected candidate will be notified by SMS for further info**