### HRD Situation: Labor Supply-Demand

## Workshop Form No. 1

Current situation/prospects and Imbalances (occupational/skills shortages & surpluses)

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| **Labor Demand** | | | | | | | | | | | **Available**  **Labor Supply** | **Imbalances (shortage/surplus)** |
| **Job Title of vacant position** | **No. of anticipated vacancies** | **Short**  **job description** | **Nature of employment** | **General Qualifications** | | | | | **Core Competencies**  **(Knowledge and skills)** | **Geographic location** |
| **Sex** | **Age range** | **Educational Attainment** | **Experience** | **Credentials** |
| *Identify job titles.*  Is the position considered hard-to-fill? If yes, cite recruitment difficulties. | As of date  Or  2016 | *Definition or sample tasks to be provided* | *Permanent*  *Contractual*  *Outsourced*  *Job-order* | Male/  Female/ Either |  | E.g., highschool, college | No. of years | E.g., skills certificates, required licenses | Combination of pooled knowledge and technical capacities  developed through training or experience.  Example of knowledge: Economics,  Program Management, Finance, etc  Example of skills: decision-making, planning, innovation etc. | (Region, province) where the supply will be needed or where the industry’s production base is located. | Where do you get the labor?  Tech-voc schools?  Universities?  Colleges? | EXCESS SUPPLY  Occupations with lower excess supply (as a share of  employment) offer increased opportunity for jobseekers |