

CURRICULUM VITAE

**Full Name** : Sinta Sinaga S.Ak.

**Current Address** : Perumahan MK. Indah 1 Blok Cm

No 23

**E-mail Address** : Nagasinta212@gmail.com

**Mobile Number** : +6281370934769

**Place & Birth of Date** : Tanah Jawa, April 04th 1991

**Sex** : Female

**Religio**n : Moslem

**Nationality** : Indonesian

**Marital Status** : Single

**EDUCATION BACKGROUND**

**1998-2003** Elementary School, SD Negeri 091514 Buntu Turunan

**2003-2006** Junior High School, SLTP Swasta Bens Group Buntu turunan

**2006-2009** Senior High School, Accounting at SMK Swasta Tunas Jaya

**2011-2015** Accounting Degree University of Putera Batam

**COURSE EXPERIENCE**

**2015** Brevet A inUniversity of Putera Batam - Batam

**2015** Brevet B in University of Putera Batam – Batam.

**ON JOB TRAINING**

**Institution** : RSUD Balimbingan

**Date Joining** : May 2008 – July 2008

**Department** : Receiving Department

**Job Description :**

* Input delivery order in to computer.
* Make finance report.
* Composing journal.
* Update rekening koran bank.
* File of scales.

**WORK EXPERIANCE**

**Company : PT. PANASONIC SINCOM**

**Industry** : Manufacturing Company

**Date Joining** : july 21th, 2009 to july 20th, 2011

**Department** : COIL

**Specialization :** PCB

**Position** : Operator

**Job Description :**

* Inserting material into janome machine for a PCB process, time process is determined by lot traveler. After, process transfer material to another process.
* Inserting material into a machine for attach process. Inspect every die chip any

reject, and cure material after process.

**Company : PT. EX BATAM**

Batamindo Industrial Park

Muka Kuning Batam Indonesia

**Industry** : Manufacturing Company

**Date Joining** : October 26th, 2011 to October 25th, 2012

**Department** : Production

**Specialization :** PCB

**Position** : Operator

**Company : PT. CIBA VISION**

Batamindo Industrial Park

Muka Kuning Batam Indonesia

**Industry** : Manufacturing Company

**Date Joining** : November 11th, 2013 to February 10th, 2014

**Department** : PLASMA

**Specialization :** SOFTLENSE

**Position** : Operator

**Company : PT. SCHNEIDER ELECTRICS**

Batamindo Industrial Park

Muka Kuning Batam Indonesia

**Industry** : Manufacturing Company

**Date Joining** : April 14th, 2014 to April 13th, 2016

**Department** : PRODUCTION

**Specialization :** Wireles

**Position** : Operator

**Company : PT. Maruwa Indonesia**

Jalan Brigjen Katamso Industrial Park II C 31 - 32

Tanjung Ucang Batam Indonesia

**Industry :** Manufacturing Company

**Date Joining :** Sept 23th, 2016 to Sept 22th, 2017

**Department :** QA (Quality Assurance)

**Specialization :** Final Assy

**Position** : QC Inspection

**Job Description:**

**a. Final Assy**

* Checking the completeness flexsibel printer circuit goods that have been installed from the previous process
* Rechecking processed after installing all components.
* beginning of the process until the end of the process
* Rechecking processed after installning all component.
* Patrol in to production departement for checked:

1. Procedure worker
2. Member equipment

**PERSONALITY**

Self confident, high motivation, fast learningin new subjects, good communicaitions,

patient, accurate, and honest.

**SKILL**

* Familiar with Microsoft Office application.
* Language proficiency: English (pasif) and Indonesian (both written and
* spoken).

**STRENGTHS**

* Sense of responsibility.
* Ability to work at high pressure atmosphere.
* Ability to work in clean room environment.
* Hard worker

I certify that the statements made by me in this form are true and correct to the best of my

knowledge.

The Writer,

**Sinta SInaga S. Ak.**