February 23, 2016

The Management

7Elements Wellness Corporation

City of Sta. Rosa, Laguna

Gentlemen:

Good Day.

This is to formally submit my billing for the services rendered from October- December 2015 and January 2016 as previously agreed upon:

A. Preparation of Bureau of Internal Revenue ( BIR ) reports such as:  
    
B. Bookkeeping Services

C. Consultation on accounting/tax related matters. Php20,000.00

Kindly make the check payable to the undersigned or deposit to Banco De Oro SM Batangas City branch Savings Account Number 1920296865.

Thank you very much.

Yours truly,

MA. PAMELA C. CASTILLO