

MINUTES OF THE MEETING
SPECIAL EXECUTIVE COMMITTEE MEETING

28 November, 2013
Aruma Restaurant, Iligan City

Present:

2014 National President Christine Ponce Garcia
2014 National Treasurer Eon Tiu
2014 National Executive Vice President Jeff Armedilla
2014 Area 1 Area Vice President Marc Brian Lim
2014 Area 2 Area Vice President Lyn Manansala
2014 Area 4 Area Vice President Yana Octaviano
2014 Area 5 Area Vice President Hegem Furigay
2013 National Executive Director Jeanine de Jesus

Apologies:

Area 3 Area Vice President Maan Clemeno

I. Call to Order

2014 National President Christine Ponce Garcia called the meeting to order at 2:38pm.

II. Opening Formalities

AVP Yana Octaviano led the singing of the Philippine National Anthem and led the recitation of JCI Values, Creed and Prayer

III. Provisional appointment

The chair appointed AVP Lyn to be the acting National Secretary General for the special execom.

IV. Roll Call / Declaration of Quorum

The Chair tasked AVP Lyn Manansala to do the roll call. After the roll call, AVP Lyn Manansala noted the presence of 7 out of 11 members of the Execom were present, therefore there is a quorum.

V. Adoption of the Agenda

The body spent few minutes in reading the agenda.

NT Eon discussed about Item # 2 and Item VI. C regarding the Provisional Appointment and changing of Issuance of Provision Appointments to Presentation of Possible Appointments for 2014 National Chairman.

NT Eon wanted also to have Item VI. C to be approved during the 1st National Board in January 2014.

Having no further amendments or correction, it was

On motion duly made by NT Eon and seconded by AVP Yana, AVP Brian and AVP Lyn it was resolved to approve the Adoption of the Agenda.

VI. Minutes of the 1st Special NB Meeting

The body spent few minutes in reading the Minutes of the 1st Special NB Meeting.

On Motion duly made by AVP Yana and seconded by AVP Brian, VP Lyn and NEVP Jeff, it was resolved to approve the Minutes of the 1st Special NB Meeting.

VII. Business Matters

V.a. 2014 – 2018 JCI Strategic Plan

NP Christine showed the body the video for 2014-2018 JCI Strategic Plan which was recently updated last September 2013. NP Christine provided a hard copy of the JCI Strategic Plan that was included in the kit.

She explains that the video will provide members with new goals, new actions and new strategies for our members. This will unite all sectors of society that will change our focus and mind-set.

The 5 strategies include:

1. IMPACT – Impact is about change, action for society.
2. MOTIVATE – This will help transform the world, create an environment for positive change.
3. INVEST – JCI will create financial plan in long-term goals; ideas and efforts of active citizens to sustain progress.
4. COLLABORATE – To bring together partners in order to expand. To unite for common goals and partner for community growth.
5. CONNECT – To connect with people, communities and society. To network for stronger support and share ideas and results.

NP Christine requested the EXECOM to present the JCI Strategic Plan during their Planning sessions in their respective areas.

...It was resolved to accept the short report of NP Christine.

V.b. Organizational Structure for 2014

NP Christine informed the body regarding the composition of the Constitutional Amendments Review Committee. As per the constitution and by-laws, this

include the National President, Immediate Past National President, GLC, NSG, and an appointed Past NP.

The National President is appointing NP Glenn Santos to be part of the CARC.

The Long-range planning commission (LRPC) is composed of the National President, National Executive Vice President, NSG, GLC, 2 Past NSGs and 3 Past National Presidents.

NP Christine informed that body that she is appointing Past NSG Louie Basilio of JCI Manila and Past National Presidents JV Ejercito, Bernard Dy, and Van Torrevillas to be members of the LRPC.

Other appointed positions also include the following JCI members, namely:

1. Richard Marinas (NSG)
2. Jeanine de Jesus (NED)
3. Maria Concepcion Hernandez (GLC)
4. Ancy Palma (NAC)
5. Chris Camba (NTD)
6. Mark Lester Manalo (TOYM)
7. Darius Cunanan (JCI Week)
8. Bimbo Gabor (UNMDG Director)
9. Lani Loria (Fund Raising Director)
10. Dennis Lim (Editor for The Leader)

Other appointees for JCI Philippines National Projects will be presented during the 1st National Board Meeting.

V.c. Issuance of Presentation of Possible Appointments for 2014 National Chairman

NP Christine informed the body that all appointments will be ratified during the 1st National Board. Appointments will be done in January but we are encouraging everyone who is interested to submit their letter of intent for National Projects Chairmanship. AVP Yana also reiterated that all National Chairman should be endorsed by their respective chapters.

V.d. Success Profile of the Executive Committee Members

NP Christine presented to the executive committee members the sample job success profile of the NED and GLC. It is the intention to devise a job success profile to each NB member (appointed and elected) to ensure clear roles and deliverables for the year.

V.e. NB Efficiency Guidelines

NP Christine provided information on the appointed position and their responsibilities as Executive Committee Members. Each member will be given a Score Card which shall be used in choosing the Best AVP, Best RVP, etc for next year.

NP Christine explained that the National Board needs KPI or Key Performance Indicator to evaluate the success of the National Board members per activity that they took part in. Since there is a need to understand well what is important, what needs improvements and assessments of quality of work of the Team, NP Christine deem its importance to everyone. Lastly, NP Christine mentioned that KPI will be used best using the balanced scorecard that she prepared.

V.f. Report of the NEVP: Plan of Action of 5 proposed National Projects presented during the Strategic Planning Session

NEVP Jeff showed a powerpoint presentation of his Plan of Action prepared by AVP Maan. He mentioned that the following National Flagship Projects will be prioritized for next year, as agreed during the 1st NB meeting in Iloilo namely:

- a. UNMDG
- b. TOYM
- c. YLEA
- d. JCI Week
- e. Think Green

The plan of action of the following special projects was also presented:

- a. Botika sa Paso
- b. Pinay Power

NEVP Jeff also informed the EXECOM that it is best to meet with Mrs Haw re ToFarm which AVP Brian seconded. The EXECOM members initially recommended to meet Mrs. Haw thru the efforts of AVP Brian during the TOYM awarding on Dec 11 (tentative).

V.g. Report of the National Treasurer: Paid Chapters as of Nov 15, 2013

NT Eon reported that as of November 25, 2013, we already received P3,513,600.00 from our membership dues. Currently, Area 3 ranks 1 with P910,000.00 or 54.6% from membership declaration. Area 2 ranks 2 with P899,400 or 44.4% and Area 3 ranks 3rd with P690,200 or 52.9%.

NT Eon encourages all AVPs to request their respective RVPs to collect the membership dues before the Los induction.

The report of NT Eon was seconded by AVP Brian and AVP Yana.

AVP Lyn asked to edit the payment of JCI Kalookan Bantayog to be the payment of JCI Ortigas.

AVP Hegem also informed NT Eon that JCI Sindangan of Western Mindanao have been paid and revived already. He also mentioned that 8 other chapters will be revived soon. Further, AVP Hegem is requesting to have another bank be opened for chapters in Mindanao e.g. Landbank so our members will not have a hard time remitting payments for dues.

Lastly, NT Eon mentioned that Early Bird will be up to December 31 at P1,400/member.

V.h. NTD Plan of Action

NP Christine moved to have NTP Plan of Action to be dispensed since NTD Chris Camba is not available to present.

V.i. UNMDG Framework / Plan of Action

NP Christine moved to have UNMDG Framework to be dispensed and to be presented during the 1st National Board.

V.j. JCIPEA Guidelines

The AVPs were given 10 minutes to review the JCIPEA Guidelines for 2013 and agreed to remove points or put a ceiling to merchandise that entails cash payments.

V.k. Guidelines for inductions / Induction Schedule

NP Christine informed that AVPs that she is prioritizing chapters having mass inductions. Each RVPs and AVPs should memorize the Charging of Officers / Induction of Officers by heart.

NP Christine also reminded the AVPs present to make sure that chapters are paid before they have their inductions.

NP Christine provided each EXECOM member a copy of JCI Etiquette and Protocol Guide to be given to the RVPs and chapter presidents. She also mentioned that the RVPs should assist chapters who will be having their inductions. All needed materials should be checked before the induction is made (programme, seating arrangement, acknowledgment of guests, hotel accommodations and transportation etc)

V.I. Oplan Kaagapay

AVP Lyn, being the previous Oplan Kaagapay Chairman discussed her plans in Area 2. She is persuading other AVPs in Area 1, 3, 4 and 5 to adopt a JCI member by providing at least P10,000 cash per individual. This shall be 1 chapter = 1 JCI member who was a Yolanda survivor.

AVP Hegem said that hopefully Zamboanga and Basilan chapters will not be included due to the recent siege in their area.

The AVPs present agreed to give P50,000 per area in each chapter affected by Typhoon Yolanda.

VIII. Other Matters

NP Christine read the Comelec Resolution No. 7 re vacancies in the officers of RVP for Central Luzon and Metro South for action of the respective AVPs.

IX. Announcements

Aftershocks – Concert in San Juan Arena – Nov 30, 2013 / 7pm

JCI Philippines Christmas Party – December 21, 2013 / 7pm

TOYM – December 11, 2013 / 10am (tentative)

JCI Philippines Anniversary – December 11, 2013 / 7pm

1st National Board Meeting – January 11, 2014 / 9am

X. Adjournment

There being no other matters to be discussed, the Special Executive Committee Meeting was adjourned at 6:36pm.

Prepared by:

JEANINE DE JESUS

2013 National Executive Director