SABALI VORA

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CAREER OBJECTIVE

- To pursue a challenging career having vast growth potentials to contribute my skills and expertise for the growth of the organization.

PROFESSIONAL QUALIFICATIONS

Examination	Institute	Marks	Year
C.A. Final (Both Groups)	The Institute of Chartered Accountants of India	415	May 2015
C.A. I.P.C.C.	The Institute of Chartered Accountants of India	350	Nov 2010
C.A. C.P.T	The Institute of Chartered Accountants of India	149	June 2009

ACADEMIC QUALIFICATIONS

Degree	Institute	Percentage (%)	Year
B.Com	NM College of Commerce and Economics (Mumbai University)	75.43	2012
Std. XII (HSC)	NM College of Commerce and Economics (Maharashtra State Board)	83.33	2009
Std. X (SSC)	Swami Vivekanand International School(Maharashtra State Board)	87.84	2007

IT PROFICIENCY

- Certification course in Accounting and auditing Packages – TALLY 9.
- Well versed with Microsoft Office Applications – Excel, Word and PowerPoint.
- Fluent to Internet & Email Operations.
- Completed 100 hours of mandatory computer training as prescribed by ICAI.

WORK EXPERIENCE DURING ARTICLESHIP

M/S S.H.Bathiya & Associates – February 2011 – February 2014

AREAS	RELATED WORK
TAXATION	• Tax Audit and Return filing of Private Sector Companies. • VAT Audit. • TDS Verification.
AUDITING	• Bank Audit of Union Bank of India. • Statutory Audit of Private Companies. - Review of Bank Reconciliation Statements, Accounts Payable & Receivables. - Scrutinizing the accounts and Trial Balances. - Compliance with requirement of Revised Schedule VI of Companies Act, 1956 - Compliance with Accounting Standards. - Discussion with Client & drafting of Audit Report as per Companies Audit Report Order, 2003. • Internal Audit of Private Companies in the area of Statutory Compliances.
ACCOUNTING & COMPLIANCE HANDLING	• Ensuring preparation & presentation of Financial Statements • Maintenance and Finalization of Books of Accounts • Handling various Statutory Dues applicable to the clients.
COMPANY LAW MATTERS	• Annual Filing in XBRL form to be done by Companies with the Registrar of Companies of Sun Pharma Advanced Research Company Ltd and Aditya Medisales Ltd.

PERSONAL ATTRIBUTES

- Positive approach and strong analytical skills.
- Inclination towards learning, good grasping power and open to new ideas.
- Ability to work independently and in an organized manner.
- Highly self-motivated person & works with complete dedication.

HOBBIES

- Watching movies, playing badminton, reading novels.

PERSONAL DETAILS

- Languages known: English, Hindi, French, Gujarati & Marathi.
- Date of Birth: 10th January, 1992.
- Address: J-103, Panchsheel Garden,

Mahavir Nagar, Kandivali (W), Mumbai- 67.