

CA. Anish A. Shah

172 Sir Bhalchandra Road,
31 Arcadia, Hindu colony,
Dadar, Mumbai - 400 014

Tele: (022) 2415 7284
Cell: 07738353601, 093234 69601
anishshah19@hotmail.com

Professional Qualifications

- **Chartered Accountant**, November 1998, The Institute of Chartered Accountants of India
- **Bachelor of Commerce in Accounting**, May 1994, S.I. E.S College, University of Mumbai

Synopsis of Experience

Organisation	Date	Designation
Jet Airways	12/06/17 onwards	General Manager (Financial Controls)
Reliance Jio Infocomm Ltd	01/04/12 to 09/06/17	General Manager (FC&A)
Jet Airways	09/01/06 to 31/3/12	Sr. Manager (Financial Controls)
Reliance Communications	13/03/03 to 07/01/06	Network Commercial – MIS & Budgeting
Godrej & Boyce Mfg. Co.	01/08/01 to 12/03/03	Asst. Manager (Internal Audit)
Dalal Doctor & Associates	01/04/00 to 31/07/01	Manager (Audit)
Suresh C. Maniar & Co.	07/09/93 to 31/03/00	Manager (Audit & Tax) Articleship

Key Competencies

- Team Leader
- FP&A
- MIS
- Project/ Opex Budgeting
- Vendor/ Cash Flow Mngt
- SAP Automation
- Contracting and Commercials
- Statutory Compliance/ Taxation
- Cost Controls

Work Experience

1. Jet Airways (India) Ltd.

General Manager (Financial Controls)

Handling Financial Control Function for the entire Company – Areas Handled: Flight Operations, Airport Services, Cargo, Inflight, Security, Marketing, Catering, Procurement.

- Leading a team of Financial controllers embedded in all operating departments of the company.
- Responsible for departmental Budgets as well as Company level Budget. Also responsible for review of Monthly Variance analysis and Cost performance report.
- Responsible for pre-approvals of all expenditure at commitment stage.
- Leading a task force responsible for cost cutting and revenue enhancement initiatives.

Key Accomplishments

- Was part of cost savings team that saved Company 600 crs. in my first year in form of various cost initiatives. This included joint meeting with respective HOD's, identifying the initiatives and ensuring monthly compliance of the same.
- Developed key operating and financial parameters for each department and instituted periodic departmental level and well as company level comprehensive MIS for HOD's and top management.

2. Reliance Jio Infocomm Ltd

General Manager (FC&A)

Handled wide ranging FC&A activities for Project State and Steady State operations which included : Budgeting, MIS, Compliance, SAP automation, Tax optimization and Contracting.

➤ **Job Profile – FP&A Projects and Steady State Operations.**

- Preparing Project Budgets and cost sheets for Towers, Network facilities and Data Centers at optimized costs and taxes and monitoring the Project Costs.
- Preparing Opex and Admin Budgets of Network for Steady State Operations.
- Leading Commercial Concurrence team for Procurement Purchase Orders pertaining to Materials, Imports, Equipment, Bulk items, Consultancy and Civil Work orders.
- Review of all agreements and contracts.
- Financial evaluation of total cost of ownership for various equipment's and facilities for management to facilitate decision making.
- Leading and guiding of projects, admin and operations FC&A teams at the Geographies.

Selected Key Accomplishments

- Instrumental in start-up activities of the company which included setting up of the SAP server, defining various cost centers, WBS codes, and setting up of ordering, invoicing and bill payments workflow.
- Preparing of cost sheets, budgets, weekly and monthly MIS for monitoring project costs.
- Designing of Consultants portal and Compliance portal resulting in automation of Project resources and Compliance.
- Designed and implemented various SOP's, workflows and ordering methodologies.
- Instrumental in migration of data from Project Server to Steady State Server.

3. Jet Airways India Limited

Sr. Manager (Financial Controls) — Reporting to Sr. VP (Finance)/ Sr. G. M. Finance

➤ **Job profile - Finance controller (Budgeting, MIS and Controls) for Flight Operations, Inflight Cabin Crew and Training**

- Preparing of budgets for Flight Operations, Cabin Crew and Training Departments and presenting the same to the CEO for approval.
- Monitoring of budgets, costs, preparing monthly cost variance reports, preparing of MIS through SAP for departmental Key performance indicators.
- Monitoring and validation of Pilots and Cabin crew compensation. Was instrumental in cost savings on tax grossing up on Expat pilots salary.

- Reviewing and validation of all international and domestic Contracts and Agreements with reference to commercial, financial and taxation aspects.
- Accounting of vendors pertaining to Cabin appearance and In-flight stockables.
- Vendor reconciliations and preparing of weekly cash flow requirements.
- Accounting and monitoring of non-technical inventories through SAP MM.

4. Reliance Infocomm Limited

a) Network Commercial (MIS /Budgeting)

b) Job profile: – Network Commercial.

Network Operations Budgeting & MIS–

- Preparing Annual and Quarterly budget of Network Operations.
- Monthly Budget Variance analysis – Comparison of Actuals with Budget **Accounting**
- Monthly review of Network Expenses in SAP and Preparation of Monthly Trial Balance. Providing data for Capitalisation/ Work-in-progress. Resolving Accounting and SAP related queries from Circles.
- Clearance of Purchase Orders. Commercial Concurrence of such PO's/ PR's through SAP release strategy.

5. GODREJ & Boyce Mfg. Co. Ltd — Asst . Manager (Internal Audit)

6. M/s Dalal Doctor & Associates, Chartered Accountants — Audit Manager (Statutory and internal audit)

7. M/s Suresh C. Maniar & Co. Chartered Accountants — Articleship and Audit & Tax Manager

Systems Skills

- **Database** – Oracle, DBase, Foxbase
- **Prog. Languages** – C, PASCAL, Visual Basic, Basic
- **Application Software** – MS Word, MS Excel, MS PowerPoint
- **Account Package** – Tally, Any FoxPro based customized packages
- **ERP** – BaaN, SAP

Personal Details

- **Birth Date:** 19th May, 1974, **Marital Status:** Married
- **Languages Known:** English, Hindi, Marathi, Gujarati