



City of Bristol

BRISTOL, CONNECTICUT 06010

JOB ANNOUNCEMENT

SUPERINTENDENT OF SOLID WASTE OPERATIONS Public Works Department

SUMMARY: Organizes and supervises all solid waste operations including collection and disposal of rubbish, recyclable materials and bulky waste; leaf composting; transfer stations; landfills; and related operations as assigned. Plans, organizes, supervises and assigns division operations, collection routes, and employees according to standard procedures and/or local/state/federal compliance laws and regulations. Oversees construction, maintenance, operation and repair of all municipal disposal facilities including landfill and closed metal hydroxide sludge lagoon area; transfer stations, buildings, access roads and related facilities. Orders and acquisitions supplies and materials. Coordinates routine maintenance and major equipment repairs, and personnel and work assignments with the Superintendent of Streets and Maintenance Operations. Maintains records, prepares statistical and narrative reports. Applies and enforces standard safety procedures, supervises training-development-safety programs. Carries out personnel policies and collective bargaining agreement terms for division employees. Evaluates work methods and procedures and effects improvements. Responds to inquiries and service requests. Represents the Department at workshops, conferences, task force meetings, state and local organizations and associations; remains current with profession's methodology, practices, trends, and issues. Makes recommendations for annual budget including staffing levels, capital improvements, and the purchase of equipment, supplies and materials. Recommends improvements. Participates in administration of the snow and ice control measures plan.

SCHEDULE: Monday through Friday, 7:00 a.m. to 3:00 p.m. Supervises transfer station operations on Saturdays 7:00 a.m. to 2:00 p.m. as assigned. Responds to emergencies and after hours calls.

KNOWLEDGE, SKILLS & ABILITIES: Shall maintain thorough and up to date knowledge of all local, state and federal laws, regulations and procedures applicable to division operations. Must become familiar with and may be required to assume responsibility for Street and Maintenance Operations, Public Works Fleet Maintenance or other Public Works operations as assigned. Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagrammatic form. Ability to deal with problems involving several concrete variables in or from standardized situations. Ability to maintain decorum and exercise good judgment under the pressure of controversial and/or emergency situations. Ability to interpret engineering drawings and specifications. Ability to communicate and interact with division personnel and to supervise the operation of heavy equipment.

QUALIFICATIONS: Bachelor's degree in an appropriate curriculum plus four (4) years experience in solid waste operations or related construction with increasing responsibility or, in lieu thereof, eight (8) years experience in solid waste collection, transfer station operation or related construction work, including three (3) years of supervision experience.

LICENSE OR CERTIFICATION: Requires valid CT Motor Vehicle Operator's License. Requires CT D.E.E.P. Landfill and Transfer Stations Operator's License or attainment of same within six (6) months.

PHYSICAL DEMANDS & WORK ENVIRONMENT: Works in indoor office conditions and outdoors in extreme weather conditions including extreme heat or cold sufficiently high or low to cause marked bodily discomfort. Ability to hear and speak sufficiently to exchange information in person, at formal presentations, or on the telephone; vision within normal range with or without correction; sitting or standing for extended periods of time, walking on uneven surfaces; uses hands to handle, feel or operate standard office equipment including personal computer; occasional movement of objects of up to 25 pounds and frequent or constant movement of objects of negligible weight; ascending/descending and various other positioning of oneself.

SALARY: \$72,023 - \$82,181/yr. *Up to \$88,277/yr. for fully licensed with required experience.*

BENEFITS include Defined Benefit Pension Plan, generous time off & insurance package.

COMPLETE ONLINE APPLICATION w/RESUME AT: www.bristolct.gov
DEADLINE: OPEN UNTIL FILLED. EOE