

RECRUITMENT AGENCIES IN U.A.E. (*Here is a list containing 150+ names*)

| Name | Address | Tel (*) | Fax (*) | e-mail/ Web Page | Remarks |
|-------------------------------|--|---------|---------|--|---|
| A F Ferguson | Suit 116, Holiday Centre, P O Box 7219, Dubai | 3318856 | 3317901 | affdx@eim.ae | Client need based recruitment at senior levels. |
| A1 SBS Services/ Jobs ME | 73, International Pvt Hosp Bldg, Nasser Square, Dubai | 2227434 | | www.jobs-me.com | Online registration. |
| ABC Consultants | 207, Seddiqui Building, Khalid Bin Walid Road, PO Box 43434, Dubai | 3526168 | 3529138 | www.abccconsultants.net | |
| ABC Research | PO Box 27495, Abu Dhabi | 6768558 | 6769280 | abc_vac@abcexesearch.ae www.abcexesearch.ae | |
| Abra | 102, Juma Al majid Building, Bank Street, Dubai | 3520608 | 3520233 | contact@abrapeople.com | |
| Adnan Management Consultants | Dubai | | | amconstl@eim.ae | |
| Advanced Recruitment Services | P.O. Box 5788, Dubai | 2976481 | 2664443 | recadvncd@aol.com | |

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| AGN MAK Executive Resourcing | PO Box 62303, 14 th floor, Al Reem Tower, Dubai | 2218943 | 2225236/ 2218945 | job@agnmak.co.uk www.agnmak.co.uk | Online registration |
| AGRS | Dubai | | 3344245 | agrsme@eim.ae | |
| Al Douli Manpower Supply | Sharjah | 5525999 | 5525599 | | |
| Al Fujair | Abu Dhabi | 6778199 | 6772634 | alfujair@eim.ae | |
| Al Kawasizimi Centre – Rec. Services | Abu Dhabi | | 6218 771 | www.aajobs.com | |
| Al Madina Agencies & Services | PO Box 114, Abu Dhabi | 6212333 | 6212888 | almadina@eim.ae www.almadina.ae | |
| Al Nada Management Consultancy | Dubai | 3352028 | | Alnada02@eim.ae | |
| Al Otaiba Oilfield Services | PO Box 238, Abu Dhabi | | 6321114 | oilserve@eim.ae | |
| Al Othman HR Services LLC – FZ | P.O. Box 502221, Knowledge Village, Dubai | 3672164 | | mail@bc.kv.ae | |
| Al Ruwais Human Resource Consultancy | Dubai | 3325752 | 3329602 | | |
| Al Samit Management & Placement Consultants | P.O. Box 111308, 301- UBL Building, Bank Street, Dubai | 3595152/53 | | ampc@eim.ae | |

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|---|---|-----------------|-----------------|--|---|
| Al Sondos Marketing & Placement Consultants | P.o. Box 5050, Dubai | | | recruitment@alsondosdxb.com | |
| Al Thawiya Technical Services | PO Box 71770, Abu Dhabi | 6769100 | 6769080 | nour@althawiya.com www.althawiya.com | |
| Al Wazan | PO Box 3994, Abu Dhabi | 6223200 | 6223335 | alwazan@eim.ae www.alwazanae.com | Mostly for Oil & Gas companies. Online registration - CVs can be posted on the website. |
| ALLARABIA | | | | WWW.allarabia.com | Global recruitment agency |
| AMS International | P.O. Box 13232, Dubai | 3538321/3916360 | 3538324/3916880 | Ams2003gr@ams-int.com amsevents@ams-int.com | |
| Antal International Executive Recruitment | Netherlands | | +31-20 615 9263 | www.antal.com | |
| Apex Recruiting | 104, Al Kamda Bldg, Opp. Modern Bakery, Dubai | 3353441 | | | |
| Appointments Dubai | P.O. Box 500346 Dubai | 3900039 | 3900038 | cv@appointmentsdubai.com contact@appointmentsdubai.com www.appointmentsdubai.com | |

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| Arabian Centre Employment Services | P.O. Box 25446, Sharjah | 5737569/ 5737579 | 5737558 | www.allarabia.net | |
| Asia-Gulf Recruitment Services Est. | Dubai | 2627676 | | asiagulf@eim.ae www.asiagulf.com | |
| ASMACS | PO Box 48759, Dubai | | | asmacs4@eim.ae www.jobs4hunt.com | |
| BAC Middle East | 120, Sultan Business Centre (Near Plaza) PO Box 8743, Dubai | 3375747/ 3360350. | 3376467 | bacdubai@eim.ae www.bacme.com recruit@bacme.com | |
| BEAMS International Management Consultants | 804, Al Musalla Tower, Bank Street, P.O. Box 31199 Dubai | | 3974090 | beams@eim.ae | |
| Beresford Blake Thomas (BBT) Limited | P.O. Box 500362 Dubai | 3900375 | 3908844 | dubai@bbtltd.com www.bbt.co.uk | |

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| Bernard Haldane Associates | P.O. Box 62425, Dubai | 3329971 | 3328860 | dhatcher@bernardhaldane.com www.jobhunting.com | For senior level openings. |
| Better Business Bureau | G-1, City Tower 2, PO box 8822, Sheik Zayed Road, Dubai | 3322252 | 3327427/ 3327328 | | |
| Bin Eid Services | P.O. Box 5455, Sharjah | 5686144 | 5683566 | bineid@eim.ae ; brk@bineid.ae www.bineid.ae | Mainly for Hospitality Industry |
| Brunel Energy | PO Box 5658,303, Al Sharafi Bldg, Khalid Bin Waleed Street, Dubai | 3525535 | 3554950 | brunel@eim.ae www.brunelgulf.com | |
| Budge Recruitment FZ-LLC | Office 16, Building 9, Knowledge Village, Dubai | | | info@budgerecruitment.com www.budgerecruitment.com | Head Office in UK |
| Calibre Business Consultants | Dubai | | | calibre1@eim.ae www.calibre-me.com | |
| CARE | PO Box 44393, Abu Dhabi | 6317081 | 6336858 | carefor@eim.ae www.carefor.com | |
| Careerline Recruitment & Training | 606, Bank Meli Iran Building, Bank Street Dubai | 3511426 | 3514962 | recruitment@careerlinedubai.com | |
| Century Recruitment | PO Box 13661, Dubai | 2688700 | 2688456 | moneyjob@eim.ae | |

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| Charterhouse Partnership | Dubai | 3325116 | | admin@charterhouse.ae www.charterhouseme.ae | |
| Chase | P.O. Box 62516, 903,API World Tower, Dubai | 3313381 | 3323330 | info@chase-ms.com | |
| Chronicle Human Resource Consultancy | B-305, Al Attar Centre, Trade Centre Road Dubai | 3979449 | | icircle@eim.ae , amon@eim.ae | |
| CIBCO LSS | Dubai | | 2651694 | cibco@eim.ae | |
| Clarendon Parker (Middle-East) FZ (L.L.C) | PO Box 26359, Dubai | 391 0460 | 391 0465 | info@clarendonparker.com www.clarendonparker.com | Mostly for middle & senior level recruitments. Online registration of CVs done. |
| Continental Contractors | Al Qazi Building Office # 307, Plot # 42, Rigga East, Dubai | 2737660 | 2737661 | www.conticontract.com | |
| Corporate Co. | London/Bahrain | | | Hunt4u2@corporateco.com www.corporateco.com | |

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| Dana International | PO Box 44899 , Abu Dhabi | | 6422285 | danaintr@eim.ae | |
| Delta International Petroleum Services | Abu Dhabi | | 6347740 | deltaint@eim.ae | Oil, Gas & IT related jobs. |
| Dewan Consultants FZ LLC | P.O. Box 50045, Building -4, Office 105, Dubai Media City, Dubai | | | jobdxb@dewanconsultants.com www.dewanconsultants.com | |
| Domino Recruitment & Consultancy | PO Box 53777, Dubai. | 3902090/91 | 3908007 | dominorecruitment@dubaimediacity.net | Hotel & Catering Industry. |
| DSA Recruitment Services | P.O. Box 62199, 309, Diyafah Centre, Satwa, Dubai | 3456719 | 3456729 / 3456721 | ss@dsa.ae www.dsa.ae | |
| Dubai Labour Supply Company | Dubai | | | officeadmin@dulscojobs.com www.dulsco.com | HR Solutions, Contract Staffing, Recruitment |
| Eduserve | P.O. Box 42074, Abu Dhabi | | 6266782 | teachers@edu-serve.com | For Teachers & Instructors. |
| Elite HR Solutions | Business Centre Block 9, Knowledge Village, P.O. Box 502221, Dubai | 3671773 | 3664588 | customerservice@elitehrsolutions.com www.elitehrsolutions.com | |
| EMAC Recruitment Services | 207, Block A Al Attar Tower, Dubai | 3965757 | | | |

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|---------------------------------------|--|---------|---------------------|--|--|
| Emasco Recruitments | Abu Dhabi | 6673535 | 6673797 | recruitment@emasco.com www.emasco.com | Mainly for oil & gas sector. |
| Emirates General Services Enterprises | P.O. Box 5404, Abu Dhabi | 6777223 | 6777226 | egse@eim.ae www.emirateservices.com | |
| Emirates Recruitment Services Agency | P.O. Box 3351, Abu Dhabi | 6310311 | 6312171 | | |
| Estrada | 2 nd Villa after Dubai Zoo, Dubai | 3422100 | | | |
| ETrade | Online | | | www.etrade4u.com | Online job applications for UAE and GCC. |
| Euro Manpower Supply | Asia Dubai | | | vineyard@eim.ae | |
| Europe Management Consultancy | Sharjah | | 5726549/ 5732325 | europe@eim.ae | |
| Eurojobs | Dubai | | | www.eurojobs-me.com | Online registration |
| Expert Oil Affairs | P.O. Box 69, Abu Dhabi | 6391188 | 6342448/ 6391186 | narjes@eim.ae | Mainly for oil & gas sector. |

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| Experts Consultancy | Abu Dhabi | 6765722 | 6765799 | recruits@experts.ae experts@eim.ae www.experts.ae | |
| Falcon Hunters International | PO Box 55360, Dubai | 3315550 | 3310190 | www.falconhuntersinternational.com | Head Office in UK |
| First Choice Management Consultancy | Dubai | | | first_c@eim.ae | |
| Focus Direct Management Consultants | Office 216, United Bank Building, Bank Street, P.O. Box 29168, Dubai | 3554134 | 3556160 | focusdir@eim.ae www.focusdirect.net | |
| Forum International Executive Search | PO Box 31372 Al Moosa Tower, Shaikh Zayed Road, Dubai | 3321716 | 3321929 | forum3@eim.ae info@forumintl.com www.forumintl.com | Vacancies on the Web page. |
| FTS Group | Abu Dhabi | | 6717568 | ftsgroup@eim.ae | |
| Futurematch HR Consultancy | Dubai | | | www.2futurematch.com | |
| Future Mentor | Dubai | | | careers@2futurementor.com | |

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| Golden Health Care Recruitment | Dubai | 800 4044 | 3322161 | uae@goldenhcr.com | For Medical Professionals |
| Golden Key Management Consultants | P.O. Box 5416, 444A Dubai Tower, Nasr Square, Dubai | 2273325 Mr. Shaukat Ali - MD | 2273188 | gold@eim.ae | Technical, Managerial, IT, Hospital staff. |
| Golden Standard Trading | Abu Dhabi | | 6673735 | goldmat@eim.ae | |
| Grafton Recruitment | Knowledge Village Building 13, G 14, P.O. Box 502226, Dubai | | | dxbadmin@grafton-group.com www.grafton-group.com | |
| Gulf Bankers | 501, Al Moosa Tower Sheikh Zayed Road P.O. Box 31372 Dubai | 3321716 | 3321929 | dubai@gulfbankers.com www.gulfbankers.com | For Banking Industry in the Gulf |
| Gulf International Employment Services | P.O. Box 57181 Dubai | 2965111/ 050 5956089 | 2965151 | info@giesuae.com info@jobdirection.com tabassum@giesuae.com www.jobdirection.com | |
| Gulf Job Seekers | 103, Computer Depot Building, Khalid Bin Walid Street, Dubai | 3522530 | | www.gulfjobseekers.com bestcv@eim.ae | Also Professional CV writers |
| Gulf Talent | | | | www.gulftalent.com info@gulftalent.com | Online Recruitment |

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| Head Hunters | Dubai | | | job@headhunterme.com headhuntersme@yahoo.com www.headhuntersme.com | / |
| Hemasco International | P.O. Box 5748, Abu Dhabi | 6713371 | 6613372 | hemasco@eim.ae | |
| HiSysHR | PO Box 7747, Dubai | 2690095 | 2680938 | hisyshr@eim.ae | |
| Hospitality Resources | PO Box 26631, Dubai | | 3244611 | Pyramids@eim.ae | For Health & Leisure Industry Recruitment |
| Ibtikar Management Services | Dubai | | | neil@imgulf.com www.imgulf.com | |
| Icon Management Services (IMS) | P.O. Box 24112, Sharjah | | 5634551 | icon-mgt@eim.ae www.imssolutions.com | |
| Icontact | P.O.Box 27740, Dubai | | 3318558 | Icontact@eim.ae | Mainly for candidates from GCC, CIS, South Africa & Europe. |
| IMG Recruitment & Computer Training | Cornice Road, IMG bldg., 203 P.O. Box 53100, Abu Dhabi | 6268885 | 6268551 | imgmark@eim.ae | |
| IME Consultancy | 303 Khalid Al Attar Tower, Sh Zayed Road, Dubai | 3323 888 | | corp@ime.ae , engg@ime.ae , sec@ime.ae | Staffing Solutions, Recruitment, Outsourcing |
| Innovative Human Resource Solutions | Dubai | | | Hr2@ihsdubai.com | |

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|--------------------------------|--|---------|---------|--|--|
| Interface L.L.C | Dubai | | | info@interfaceuae.com www.interfaceuae.com | |
| Intersearch | | | | info@intersearch.ae www.intersearch.ae | |
| International Business Centre. | M-1, Mezz floor, Al Shali Bldgg, Al Mulla R/A, Dubai | 2651114 | | | Lower & middle level recruitment of misc. types. |
| International Top Services LLC | Abu Dhabi | 6769148 | 6769295 | intos@eim.ae | Mainly for Oil & Gas sector. |
| IQ Selection | PO Box 32069, Dubai. | 3344322 | 3344255 | www.iqselection.com | |
| ITP Consulting Group | Dubai | 3910888 | | Shalini.joesph@itp.com www.itp.com/group/itprecruitment | |
| IT People | PO Box 500123, Dubai Internet City, Dubai | | 3911745 | kripali@it-people.com | Mainly IT jobs. |
| JBS | Dubai | 3977781 | | jbsdubai@eim.ae | |
| Jerry Verghese | P.O. Box 23343, Dubai | 2827432 | 2822685 | jicjobs@eim.ae www.enritimes.com | |

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| JHC Recruitment & Professional Services | Dubai | | | ian@jawadhabib.com www.jhrecruitment.com | |
| Job Hunt Rec. Services | 716, Al Khaleej Centre, Dubai . P.O. Box 62589. | 3554469 | 3594919 | apply@jobhuntedubai.com www.jobhuntedubai.com | |
| Jobline Management Consultants | PO Box 47826, Abu Dhabi | 6778871 | 6777086 | jobline@eim.ae | |
| Joblink | Dubai | 2666881 | 2665563 | joblink@eim.ae | |
| Jobs | PO Box 62290, Dubai | 2221002 | 2288955 | jobs@eim.ae | |
| Jobscan | 304, Al Tawhidi Bldg., next to ABN Amro Bank, Dubai | 3559113 | 3559116 | cv@jobscan.ae www.jobscan.ae | e-mail applications received |
| Jobtrack Management Services | PO Box 12995,103, Al Khifaf Comm Building, Trade Centre Road,Dubai | 3977751 | 3976220 | jobtrack@eim.ae sales@jobtrackme.com www.jobtrackgroup.net | |
| Kershaw Leonard | PO Box 71770, Dubai. 325 Emarat Attrium Building, Shaikh Zayed Rd | 3434606 | 3438330 | kl@eim.ae kershawleonard@kershawleonard.net www.kershawleonard.net | CVs received will not be automatically registered. |

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| Kingston Management Consultants FZC | P.O. Box 8080, Sharjah | 5592828 | | Kmc2003@eim.ae www.consultkingston.com | |
| Knowles Recruitment | | | | Richard.wilding@jrknowles.com www.jrknowles.com | Employee providers for International contractors and consultants and operating companies – for Middle East, Europe, Australasia, Western Africa and the Far East. |
| Lobo Management Services | PO Box 9369, Level 13, World Trade Centre, Dubai | 3313223 | 3314613 | lobomngt@eim.ae lobo@lms.ae | Misc. but mostly middle & senior level recruitments. |
| London Bridge Engineering | PO Box 45116, Abu Dhabi | 6273774 | 6270035 | Lbe@eim.ae | Mostly for oil & gas sector. |
| Ma Foi Management Consultants FZ LLC | Building No. 8, Office No. 330, Dubai Media City, P.O. Box 49236, Dubai | 3903150/ 3903151 | 3908195 | preeti@mafoi.com / surbhi@mafoi.com www.mafoi.ae | ISO 9000 Certified integrated HR services company. Operates also in UK, India, Singapore, Sri Lanka and Malaysia |
| Mada | PO Box 13050, Dubai | 3557744 | 3557733 | madamcs@eim.ae | |
| Marhaba Labour Supply Services | PO Box 31422, Dubai | 2959566 | 2959568 | m1ss888@eim.ae | Recruitments for Govt. Departments. |
| Master Business Management Services | Suite 1B, First Floor, Creek Tower, Dubai | 2274864 | 2276473 | | |
| Mawaride | P.O. Box 500673, Knowledge Village Dubai | | | www.mawaride.com | |
| MB Associates | Dubai | | | cv@mbassociates.net www.mbassociates.net | Management advisory services, Executive Training and HR Development |
| MBR | Dubai | | 3964052 | www.mbrworldwide.com | Specialized Agency for Advertising Industry of Middle-East |

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| Medico International Recruitment FZ LLC | Business Centre P.O. Box 502221 Building – 9, Knowledge Village Dubai | 3902238 | 3664588 | marketing@medicointernational.net www.medicointernational.net | For Medical Professionals |
| Mentor Management Consultants | Dubai | | 3557471 | mentor09@eim.ae | |
| Merit International | Dubai | | 3590095 | www.meritworldwide.com merituaesri@hotmail.com | |
| Mindfield Resources | Knowledge Village Dubai | 3671797 | | admin@mindfieldresources.com | |
| Mosaic Search & Consultancy | Dubai | 3671030 | | nicole@mosaicresearch.com azad@mosaicresearch.com www.mosaicsearch.com | |
| MRI Worldwide | Dubai | | 3521505 | | |
| Nadia | PO Box 9349, Al Moosa Tower II Dubai | 8006236 | 3313431 | nadias@eim.ae www.nadia-me.com | Misc. recruitments. Offices in Abu Dhabi, Sharjah, Bahrain & USA. |
| Nicholson International Middle-East | P.O. Box 29458, 1804, Al Moosa Tower 2, Dubai. | 3326400 | 3326005 | dubai@nicholsonintl.com www.nicholsonintl.com | Also associated with Talent House in collaboration with Dubai Media City |
| Oman Resources Development Consultants | P.O. box 500, P C 133 Al Khuwair, MUSCAT – OMAN | +968-24495038/24490150 | +968-24495047 | dev@ordc.com www.careers-ordc.com | Oman Based |

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| Oryx Management Services | P.O. Box 28807, Dubai | 3349 663 | 3350 858 | oryx@eim.ae | |
| Outsourcing Consultants, Dubai | | | | www.outconsult.com | |
| Pace Management Consultants. | PO Box 52784, Dubai | 331 2356 | 332 8227 | pace@eim.ae | Client's need based recruitment at middle & senior levels. |
| PACT Business Services | PO Box 28479, Dubai | 3353600 | 3362274 | pact@eim.ae marketing@pactbusiness.ae | |
| People Source Management | Dubai | | | www.peoplesource.me | On-line registration |
| People One Consulting | P.O. Box 500 679, Knowledge Village, Dubai | 3671618/ 3671933 | 3672770 | pocme@bc.kv.ae bhuvi_poc@yahoo.co.uk www.people-one.com | |
| Petroman Petroleum Consultants LLC | Dubai | | | jobs@petromanpower.com petroman@eim.ae | Oil & Gas Industry Specific |
| Phoenix Business Management Resources | 201, Al Zahra Techno Centre, Bur Dubai, Dubai. | 3590011 | | | |
| Planet Management & HR Consultancy | P.O. Box 113888, Dubai | | 3322270 | dubaihr@eim.ae | |
| Plexus Solutions Pte. Ltd. | Dubai | 3938312 | | plexus-recruit@usa.net | IT related. |
| Positive Steps | Dubai | | | wish@positivesteps.ae www.positivesteps.ae | |
| Precision Employment | PO Box 25946, Dubai | 3350457 | 3352457 | | |

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|--|--|---------|---------------------|--|---|
| Professional Overseas Postings | P.O. Box 43244, Dubai | | | pops@eim.ae | Global recruitment specialist with Dubai branch. |
| Progress Management Consultants | P.O. Box 33362, Dubai | | | atqusous@eim.ae | |
| Prosearch | M-2 Carrera Building Karama, Dubai | 3353231 | 3353238 | sajid@prosearch.ae / resumes@prosearch.ae www.prosearch.ae | |
| RBMS | P.O. Box 29851, Dubai | 2685700 | 2668533 | rcms@eim.ae | |
| Reach Consulting | 311, Pyramid Centre, Oud Metha Road, P.O. Box 26673, Dubai | 3350620 | 3350628 | reach@experts.ae www.experts.ae | |
| Recruitment & Business Management Services | PO Box 30829, Dubai | 3515775 | 3516858 | | |
| Resources | PO Box 3917, Abu Dhabi | 6442868 | 6447736 | registration@resources-recruitment.com www.resources-recruitment.com | Mostly for oil & gas sector. Vacancies on the web page. |
| Roxar Placement Consultant | Dubai | | | Career.dubai@roxar.com | Oil & Gas Industry specific for MENAAP regions. |
| Rutledge Recruitment | P.O. Box 9284, Dubai | | | beng@rutledgerecruitment.com | |
| Santini Human Solutions | P.O. Box 111802, Dubai | 2736376 | 2736375/ 2975255 | george@santinisolutions.com info@santinisolutions.com www.santinisolutions.com | |
| Search Recruitment & Training | PO Box 27550, Dubai | 2686100 | 2696100 | searchit@eim.ae jude@searchinternational.net | |

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| | | | | www.searchinternational.net | |
| Seastar | PO Box 5709, Abu Dhabi | 6421100 | 6417298 | ssteauh@eim.ae | Mostly for oil & gas sector. |
| Seekers Recruitment specialists | P O Box 50991, Dubai. Suite 307 – Habib Bank Bldg. | 3512666 | 3511059 | seek@seekersrecruitmentinfo.com www.seekersrecruitmentinfo.com | |
| Seekers Silver | Dubai | | 3517755 | | Senior level recruitments. |
| Skill-link.com | Dubai | 3315540 (Sherif Samy) | 3315540 | cv@skill-link.com www.skill-link.com | Offices also in Kuwait & Cairo. Its website also offers career tips, professional development advice, training opportunities, news etc. |
| Skillrate Advisors SAE (Gulf Regional Office) | API World Tower, Suite 303A, Sh Zayed Road, Dubai. | 3313365. Mr. Hussein Rouchdy - MD | | advisors@skillrate.com www.skillrate.com | |
| SOS Recruitment Consultants | PO Box 6948, 208, Al Khifaf Comm Building, Trade Centre Road, Dubai | 3965600 | 3965900 | osdxb@sosrecruitment.net www.sosrecruitment.net | Misc. recruitments in various specialized categories. |
| Sourcestep Talent Search | Office 202, Building 8, Dubai Media city, PO Box 53777, Dubai | 3902606 | | inquiry@sourcestep.com www.sourcestep.com | |
| Specialized Expertise Establishment | P.O. Box 39897, Dubai. 108, Al Bakhit Centre | 2663316 | 2665610 | banerjid@eim.ae | |
| Sumaco | 2nd fl, Fast Rent a Car Bldg., Salaam St, P.O. Box 45645, Abu Dhabi | | 6742270 | sumaco@eim.ae | Mostly for oil & gas sector. |
| Sundus Management Consultancy | Abu Dhabi | 6729100 | | sundus@eim.ae www.hruae.com | |

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| Swift Management Services | Al Aweer Ras Al Khor road, Dubai P.O. Box 760, Dubai | 3330933 | 3330299 | mdswift@eim.ae swift@eim.ae www.swiftrecruit.com | Specialized in Hotel Executive Search. |
| Synergy | Abu Dhabi | 678 0320 | 667 1664 | synergy@eim.ae www.synergy.ae | Mostly for oil & gas sector. |
| Talent Management Consultancy | P.O. Box 27988, Dubai. (Near Strand Cinema - Al Abbar Bldg, Suit No. 09.) | 3350999 | 3353515 | talent@eim.ae www.talentedubai.com | |
| Technilink International Ltd | Dubai | | | www.technilinkint.com | International agency for Oil, Gas, Power & Pipeline Industry |
| The Hospitality Company | Dubai | | | cv@hospitalitydubai.com www.hospitalitydubai.com | Placement agency for the hospitality industry |
| The Human Angle | Bldg 5, Office G09, Media City Dubai | 3902797 | | yvonne@thehumanangle.com | |
| Trust Recruitment & HR Consultancy | Dubai | | | mgt@trustrecruitment.ae samer@trustrecruitment.ae www.trustrecruitment.ae | |
| Ultimate Management Consultants | 201, Lufthansa Building, Sheikh Zayed Road, Dubai | | 3433622 | umc@eim.ae | |
| Universal Technical | P.O. Box 4399, Abu Dhabi | 6325111 | 6213758 | | Mainly technical jobs. |
| Unlimited Resources | Dubai | | | urrsdxb@eim.ae | |
| Vineyard Management Consultants | P.O. Box 22775 Dubai | | | vineyard@eim.ae | |

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| Worldwideworker Mid-East | Dubai | 3900410 | | www.worldwideworker.com | |
| Xperts | Abu Dhabi/ Dubai | 02-6446640 04-3344421 | 6444945 | www.xpertshr.com | Online registration |

(*) : **International Dialing Codes for some UAE Cities are:**

Dubai : ++971-4-number

Sharjah /Ajman/ Umm Al Quwain : ++971-6-number

Ras Al Khaimah : ++971-7-number

Fujairah : ++971-9-number

Abu Dhabi : ++971-2-number

Al Ain : ++971-3-number

Mobile nos : ++971-50-number (ETISALAT)

+971-55-number (DU)

UAE Standard Time : GMT +4 Hours/IST (-) 1.5 Hours

GUIDELINES FOR SEEKING EMPLOYMENT IN UAE:

1. Most of the recruitment agencies require registration with them for specific vacancies. Some of them even may levy a small fee (usually 25 UAE Dirhams : 3.67 Dirhams= 1 US Dollar) for registration although the local Government does not permit collection of such service charges from prospective employees.

2. Most of the agencies do not like CVs faxed/ e-mailed to them without any specific requirement. Therefore it is advisable to check with individual agencies before sending any CV. The agencies with websites of their own list the job opportunities in their web sites; the number of such agencies have been rising. In fact, more and more agencies (even Employers) prefer to receive only online registration or application.
3. For applying in person and registration, it is advisable to carry at least two colour passport-sized photographs, along with a copy of CV. However, e-registration is increasingly become popular with the agencies.
4. Getting a job through recruitment agencies may always not be possible, particularly those seeking employment without any specific advertisement from such an agency. Those seeking employment within a limited period of time (i.e. those who are on a visit visa) should also make their own efforts in locating prospective employers through newspaper advertisements, friends and relatives working in different companies and also through direct approaches to potential employers. 'Networking' is a good way to locate jobs which are not advertised. Most of the companies, without any specific opening available, will normally ask the candidate to fax or mail their CVs. More and more companies are, these days, advertising their job openings, in the corporate websites; so it is also one of the routes of locating a job in the UAE. Please visit the websites of UAE based companies which can be found in the web based business directories. It is also advisable to post resumes in the websites of recruitment agencies as more and more employers visit these websites for their manpower requirements.
5. For current job opportunities, it is also recommended to refer to local newspapers like Gulf News (<http://www.gulf-news.co.ae>) and Khaleej Times (<http://www.khaleejtimes.com>) published from Dubai.
6. Apart from the websites of the recruitment agencies listed above, some of the other UAE Job related sites, including websites of some potential employer organizations, are:-

- www.gulfjobsites.com - Independent directory of job and employment related job sites in the Arabian Gulf Region.
- www.uaejobfinder.com – online job agency
- www.careeremirates.com
- www.etrade4u.com - general website includes online job applications for UAE and GCC Regions.
- www.planetvacancy.com
- www.melcojobs.com
- www.overseasjobs.com
- www.uaegraduate.com - for recruitment of UAE Nationals.
- www.aajobs.com
- www.bayt.com – Online recruitment agency
- www.enritimes.com (An Indian website with link to job openings in UAE and other locations)

- . www.emiratesgroupcareers.com (Website of Emirates Group)
- . www.medhunters.com - a job-board for health-care professionals.
- . www.alkhadam.com – a web site for housemaids
- . www.monsterindia.com – popular website based in India
- . www.monstergulf.com – Gulf Website of Monster.com
- . www.sniperhire.com - a web based agency

7. For information on visa and entry requirements, please visit the UAE Government Site www.dnrd.gov.ae
8. For UAE Labour Laws, please visit the website http://www.clarendonparker.com/labour_laws.asp . Please also refer to the 'UAE Ministry of Labour Guide Book' – PDF File.
9. For guidance for a new resident of UAE, please visit the following link <http://www.gulfnews.com/You-UAE/NewComers/default.asp>. Please also visit <http://www.the-explorer.com/pdf/info-dxb.pdf> for information on 'Dubai Explorer' – a comprehensive guide on Dubai.
10. For information on availability and cost of accommodation in Dubai, Abu Dhabi etc., please visit : <http://www.ikaar.com>
11. The above is not an exhaustive list of the Recruitment Agencies in UAE.
12. The above information is being made available through this web page of **Assam Society, UAE** to be of some assistance to those seeking employment in U.A.E; however it may not be complete in all aspects. The publishers are not responsible for any inaccuracies inadvertently included in the above.

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